OFFICE OF THE DIRECTOR OF NATIONAL INTELLIGENCE
OFFICE OF THE CHIEF MANAGEMENT OFFICER
WASHINGTON, DC 20511

E/S 00882

NOV 1 2 2010

MEMORANDUM FOR: Mr. William J. Bosanko
Director, Information Security Oversight Office

SUBJECT: Standard Form 311, Agency Security Classification Management Program
Data for Fiscal Year 2010

REFERENCE: ISOO Memorandum, Subject: SAB, 2 August 2010

In response to the reference, enclosed is our Standard Form 311, Agency Security Classification
Management Program Data for Fiscal Year (FY) 2010.

The Office of the Director of National Intelligence (ODNI) creates and classifies documents using
the Central Intelligence Agency's (CIA) information technology infrastructure. For FY 2010, our
Information Management (IM) office worked with the CIA to randomly identify internal ODNI
users who could be surveyed in order to obtain an accurate sampling of derivative classification
decisions (SF 311, Part D). Statistical sampling was used to obtain an estimate of the total
classification decisions made by ODNI staff and contractor personnel.

The FY 2010 estimate of derivative classification decisions increased 7.6% to 1,762,999 from last
year's total, while the number of decisions per person decreased by 8%. The increase in total
decisions was largely driven by population growth, which increased by 17% from last year.

Regarding statistics relating to our declassification programs (SF 311, Parts E, F and G), the CIA
provides declassification review services to the ODNI for legacy records. While we are enclosing
review and declassification statistics, it is likely that some ODNI statistics may also be included in
the CIA report.

Should you have any questions, please contact me ▮▮▮▮▮▮ or on ▮▮▮▮▮▮

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John F. Hackett
Director, Information Management

Attachment: Standard Form 311 for FY 2010

AGENCY SECURITY CLASSIFICATION MANAGEMENT PROGRAM DATA

(Submissions must be unclassified and reach the Information Security Oversight Office (ISOO) no later than November 15 following the reporting period.)

1. Enter the Fiscal Year that this report covers.	**1.** **10**
2. Identify the Department, Independent agency or Establishment that is covered by this report.	**2.** Office of the Director of National Intelligence (ODNI)
3. Enter the name, title, address, phone, fax, and e-mail address of the Senior Agency Official (as defined in E.O. 13526, section 5.4(d)) responsible for this report.	**3.** Mark W. Ewing, Chief Management Officer, Office of the ODNI, Washington, DC 20511 (703) 275-2003 markew@dni.gov
4. Enter the name, title, phone, fax, and e-mail address for the point-of-contact responsible for answering questions about this report.	**4.** John F. Hackett, Director, Information Management Office, Office of the ODNI, Washington, DC 20511 (703) 275-3215 johnh@dni.gov

5. Enter the number of agency officials whose highest level of original classification authority is TOP SECRET.	5.	16
6. Enter the number of agency officials whose highest level of original classification authority is SECRET.	6.	0
7. Enter the number of agency officials whose highest level of original classification authority is CONFIDENTIAL.	7.	0
8. Total number of officials with original classification authority. (Sum of blocks 5, 6, & 7)	8.	16

9. Enter the number of original TOP SECRET classification decisions made during the reporting period with declassification instructions of 10 years or less.	9.	0
10. Enter the number of original TOP SECRET classification decisions made during the reporting period with declassification instructions ranging from over 10 years to 25 years.	10.	3
11. Total number of TOP SECRET original classification decisions. (Sum of blocks 9 and 10)	11.	3
12. Enter the number of original SECRET classification decisions made during the reporting period with declassification instructions of 10 years or less.	12.	0
13. Enter the number of original SECRET classification decisions made during the reporting period with declassification instructions ranging from over 10 years to 25 years.	13.	5
14. Total number of SECRET original classification decisions. (Sum of blocks 12 and 13)	14.	5
15. Enter the number of original CONFIDENTIAL classification decisions made during the reporting period with declassification instructions of 10 years or less.	15.	0
16. Enter the number of original CONFIDENTIAL classification decisions made during the reporting period with declassification instructions ranging from over 10 years to 25 years.	16.	0
17. Total number of CONFIDENTIAL original classification decisions. (Sum of blocks 15 and 16)	17.	0
18. Total number of original classification decisions. (Sum of blocks 11, 14, and 17)	18.	8

19. Enter the number of derivative TOP SECRET classification decisions during the reporting period.	19.	521986
20. Enter the number of derivative SECRET classification decisions during the reporting period.	20.	979727
21. Enter the number of derivative CONFIDENTIAL classification decisions during the reporting period.	21.	261286
22. Total number of derivative classification decisions. (Sum of blocks 19, 20, and 21)	22.	1762999

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23. Enter the number of requests carried over from the previous reporting period. (Block 25 on last year's report)	23.	4
24. Enter the number of new requests received during the reporting period.	24.	8
25. Enter the number of requests carried over to the next reporting period.	25.	12
26. Enter the number of appeals carried over from the previous reporting period. (Block 28 on last year's report)	26.	0
27. Enter the number of new appeals received during the reporting period.	27.	0
28. Enter the number of appeals carried over to the next reporting period.	28.	0
PART E - Mandatory Declassification Review Decisions in Pages		
29. Enter the number of requested pages that were declassified in full.	29.	0
30. Enter the number of requested pages that were declassified in part.	30.	0
31. Enter the number of requested pages that were denied declassification	31.	0
32. Total number of requested pages acted on. (Sum of blocks 29, 30, and 31)	32.	0
33. Enter the number of appealed pages that were declassified in full.	33.	0
34. Enter the number of appealed pages that were declassified in part.	34.	0
35. Enter the number of appealed pages that were denied declassification	35.	0
36. Total number of appealed pages acted on. (Sum of blocks 33, 34, and 35)	36.	0
PART ? - ?		
37. Enter the number of pages reviewed that were subject to automatic declassification under section 3.3 of E.O. 13526.	37.	270079
38. Enter the number of pages declassified under section 3.3 of E.O. 13526.	38.	65535
39. Enter the number of pages reviewed that were subject to systematic declassification under section 3.4 of E.O. 13526.	39.	0
40. Enter the number of pages declassified under section 3.4 of E.O. 13526.	40.	0
41. Enter the number of pages reviewed that were subject to discretionary declassification under section 3.1 of E.O. 13526.	41.	2
42. Enter the number of pages declassified under section 3.1 of E.O. 13526.	42.	2
PART F - Internal Agency Oversight		
43. Enter the number of inspections, surveys, or program reviews conducted by your agency, covering any aspect of the security classification program, completed during the reporting period.	43.	9
44. Enter the number of challenges processed by your agency to the classification of information believed to be improperly classified or unclassified. (E.O. 13526, section 1.8)	44.	0
45. Enter the number of challenges where the classification status was fully affirmed.	45.	0
46. Enter the number of challenges where the classification status was overturned in whole or in part.	46.	0
PART G - Classification Guides		
47. Enter the number of security classification guides created by your agency and currently in use.	47.	11

Fiscal Year **10** Department or Agency Office of the Director of National Intelligence (ODNI)

Use this space to elaborate on any section of this form. If more space is needed, provide as an attachment to this form. Provide explanations for any significant changes in trends/numbers from the previous year's report. Additionally, select the sampling process your agency used in developing this year's report.

Sampling Period (check one): 2-Week ☐ 4-Week ☐ 8-Week ☐ One Year ☐ **Multiplier Applied (check one):** None ☐ Other (Specify) ☑	Block 18: There were eight OCA decisions made during FY10 (seven ODNI/IARPA SCGs and one ODNI/NIPF SCG). Blocks 37/38: There were 270,079 pages reviewed that were subject to automatic declassification and 65,535 pages declassified. Blocks 41/42: There were two discretionary declassification decision made by the Acting DNI during FY10 (declassification of "QUILL" as a Radar Imager and declassification of the fact of "GAMBIT/HEXAGON" overhead ISR missions. Block 43: Nine classification surveys/reviews were conducted during FY10. Two surveys applied to the number of delegated OCAs within the ODNI and NRO that require original classification authority; the other seven surveys were SCG reviews under IARPA R&D programs to determine the status of the research program and whether revisions are needed. Block 47: There were 11 SCGs created by the ODNI in FY 10, which are still in use (eight originated by IARPA OCA, three originated by ODNI elements). Sampling Period: A one week sampling period was used to assess the number of classification decisions made during FY10.

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