

UNCLASSIFIED



**OFFICE OF THE DIRECTOR OF NATIONAL INTELLIGENCE
INSTRUCTION 10.03**

Category 10 - Organization

**Office of Primary Responsibility: Assistant Director of National Intelligence for Policy &
Strategy/Information Management Division**

Revision 3

**SUBJECT: DIRECTOR OF NATIONAL INTELLIGENCE DELEGATION OF
ORIGINAL CLASSIFICATION AUTHORITY (OCA)**

1. Pursuant to Section 1.3(c) of Executive Order (EO) 13526, this Instruction delegates original classification authority up to and including TOP SECRET to the Office of the Director of National Intelligence (ODNI) officials identified below. This Instruction replaces ODNI Instruction 10.03, *Director of National Intelligence Delegation of Original Classification Authority (OCA)*, dated 31 October 2014.

Position Title

Principal Deputy Director of National Intelligence (PDDNI)
Deputy Director of National Intelligence for Intelligence Integration
Assistant Deputy Director of National Intelligence for Intelligence Integration
Chief Management Officer (CMO)
Chairman, National Intelligence Council
Director of the National Counterterrorism Center
Director of the National Counterproliferation Center
Director of the National Counterintelligence and Security Center
Director of the Intelligence Advanced Research Projects Activity
Director of the Information Management Division (D/IMD)

2. These officials (hereinafter referred to as "Original Classification Authorities" or "OCAs"), must exercise this authority consistent with the DNI's direction, the ODNI Classification Guide, and all other applicable Presidential Directives, E.O.s, and legal authorities. This delegation relates only to ODNI information and other intelligence information falling within the OCA's scope of authority that requires protection. It does not provide any authority over the information of other Intelligence Community organizations where a classification guide or original classification decision has already been made. Pursuant to E.O. 13526, this authority may not be exercised without training in original classification as provided in the Order and its implementing directives.

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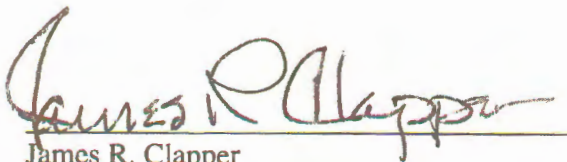
3. This delegation also extends to individuals who are designated in writing as "Acting" officials in any of the delegated positions, but may not be delegated beyond these positions. All previous delegations of original classification authority are hereby rescinded.

4. Pursuant to Section 5.4(d) of E.O. 13526, the CMO is designated as the senior agency official within the ODNI for directing and administering the program under which ODNI information is classified, safeguarded, and declassified. The D/IMD supports the CMO in carrying out those responsibilities.

5. Authority Granted: All ODNI OCAs may originally classify information up to and including TOP SECRET only when an appropriate classification citation cannot be identified in the current ODNI Classification Guide, in a source document, or in an existing Controlled Access Program or other Classification Guide. The original classification of information is rarely necessary. If the OCA has significant doubt about the need to classify information, it shall not be classified. If there is significant doubt about the appropriate level of classification in rendering an original classification decision, it shall be classified at the lower level. OCA decisions must be coordinated with the D/IMD to ensure uniformity and compliance with E.O. 13526. In the rare event an emergent, operational circumstance requires an OCA decision and immediate coordination with the D/IMD is not feasible, the OCA shall notify the D/IMD as soon as feasible, but not later than 10 days after the decision is made. Initial and annual training in rendering original classification decisions must also be completed and documented prior to exercising this authority. The D/IMD will periodically review the positions granted OCA for removal if OCA has not been utilized.

6. Pursuant to 32 CFR Part 2001, the D/IMD will provide a written report of changes in positions granted OCA; original and derivative classification decisions; classification management cost estimates; and any reclassification actions, to the Director of the Information Security Oversight Office.

7. Declassification Authority: Only the DNI, the PDDNI, the CMO, and the D/IMD may declassify all types of ODNI information. All other ODNI OCAs may only declassify information that was originally classified by them and may only exercise that authority in coordination with the D/IMD. Under no circumstances should previously declassified ODNI information be reclassified without the approval of the DNI or the PDDNI and coordinated through the D/IMD.



James R. Clapper
Director of National Intelligence

6 Nov 2015
Date

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